

FORM OF TENDER: ARCHITECTURAL DESIGN TEAM SERVICES**Project:** Middleton Hall & Gardens Master-plan**Role:** Architectural Design Team Services**Client:** Middleton Hall Trust**Tender Return to:** Middleton Hall Trust
Middleton
Tamworth
Staffordshire
B78 2AEto arrive not later than 2.00pm on Friday 19th October 2018**Number required:** FOUR hardcopies of your Form of Tender and proposal**Email Return to:** an electronic copy of your Form of Tender and proposal to be sent to:
1) joanna.habart@middleton-hall.co.uk
2) dudleyr789@gmail.com

We hereby undertake to provide services as detailed in the enclosed proposal, in accordance with section 3 of the Specification for Architectural Design Team Services dated September 2018 and subsequent Additional Information updates, for the all-inclusive sum (before VAT) of:

(in words)

(in figures) £

and to provide measured surveys of all buildings on the Middleton Hall site along with a site-wide topographical survey for the all-inclusive sum (before VAT) of:

(in words)

(in figures) £

The consultant proposed to lead the Architectural Design Team is:

[Note: the lead consultant must hold a professional accreditation as a conservation architect and have first-hand experience of projects involving statutorily listed timber-frame buildings]

Fee scales for the design team to deliver the capital works within the Master-plan, with separate rates for each of the specialists, are as follows.

Professional role	Name	Fee scale (%)
Conservation architect	-----	-----
Principal designer	-----	-----
Structural engineer	-----	-----
Quantity surveyor	-----	-----
Services engineer	-----	-----
Highway engineer	-----	-----
Asbestos surveyor	-----	-----
Ecologist	-----	-----
Archaeologist	-----	-----

Any additional work beyond the scope of work detailed by the tender specification will be at the following daily fee rates.

Professional role	Name	Daily fee (£)
Conservation architect		£
Principal designer		£
Structural engineer		£
Quantity surveyor		£
Services engineer		£
Environmental / energy efficiency		£
Highway engineer		£
Asbestos surveyor		£
Ecologist		£
Archaeologist		£
Other:		£

The above fee scales, and fee rates include / exclude [delete as applicable] expenses; any expenses that are excluded are defined below.

In the event of our tender being accepted we would be prepared to enter into a contract embodying all the terms and conditions included in the tender specification and would complete the work within the timescale prescribed within that document.

We agree that this tender remains open for acceptance for 180 days from the submission date and all fixed fees, fee rates and fee scales stated above shall remain firm for the whole life of the project. We also understand that Middleton Hall Trust is not bound to accept this or any other offer, or to refund any expense in connection with it.

We understand that any interest or personal relationship within our company with any member or any staff of Middleton Hall Trust does not preclude us from submitting a tender and is declared here. We understand that failing to declare such information may result in dismissal of the tender. Declaration of any interest or personal relationship:

Company:

Address:

Postcode:

Name (please print): Signature:

Job Title: Date: