

Job Title: Housekeeper

Salary: £8.91 per hour

Contract type: 10 hours per week

Reports to: Site Manager

Overview:

You will be responsible for ensuring that our visitor facilities are cleaned each day prior to opening. This includes the cleaning of toilets daily and over the course of the week ensuring that each area of the Hall is vacuumed, swept, and dusted. This role is integral to our team and will ensure that all our visitors enjoy a clean and well-presented site. Your usual working week will be Wednesday to Sunday, 9am – 11am but duties and working days may vary during the closed season.

Key accountabilities

Cleaning

- You will be responsible for cleaning each of the toilets daily, making sure that high standards are maintained, this will take an hour each day.
- There are then five areas of cleaning that you will work through on rotation for the second hour each day. These include vacuuming, dusting and ensuring that our kitchen is cleaned comprehensively once a week.
- Empty waste bins.

Teamwork

- Work as part of our Visitor Experience Team to ensure consistent and high standards of presentation.

Resources

- Monitoring the stock levels of cleaning consumables and informing the Site Manager when items need re-ordering.
- Be proactive in identifying savings and areas for efficiency.

Operational Risk and Compliance Management

- You will be knowledgeable in COSHH and Health & Safety in relation to your role and responsible for ensuring that you comply at all times with the safe working practices and policies of the Trust. Full training for this will be given.